



Kismet Park Primary School

Building the Foundations for Success and Happiness

9 – 11 Mc Ewen Drive

Sunbury

P: 9744 4566

E:

kismet.park.ps@education.vic.gov.au

www.kismetparkps.vic.edu.au

October 2021

Dear Parent/Guardian,

Kismet Park Primary School is looking forward to another great year of teaching and learning and would like to advise you of Kismet Park's voluntary financial contributions for 2022.

The department of Education & Training recently strengthened its Parent Payment Policy and as a result, the way we manage our back-to-school supplies (book packs) has changed effective immediately.

The school will no longer on-sell book packs to parents. To ensure we make the transition to this new process of sourcing student supplies, we have engaged a 3rd party provider to supply book packs directly to you. Please see page 3 for detailed instructions of how to purchase your child/ren's educational items through Kookaburra Educational Resources.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all you support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Your ongoing financial support will allow us to continue to organise and coordinate the best possible programs for your child/ren.

Please find attached our School's Voluntary Financial Contributions Schedule for 2022, which includes an overview of how your financial contribution will support the exemplary teaching and learning programs delivered at Kismet Park Primary school.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Ciara Stewart
Acting Principal

Aaron Malcolm
School Council President



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Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount per child
<p><i>Classroom consumables, materials & equipment</i></p> <ul style="list-style-type: none"> • Art – paint, crayons, canvas, glitter, coloured paper, wood, wool, beading • Mathematics –teaching resources, concrete materials • English – book boxes, guided reading books, take home readers • Sports – equipment, ribbons • Music – instruments • Library – books, subscriptions • Japanese – teaching resources 	\$ 50.00
<p><i>Online Subscriptions</i></p> <ul style="list-style-type: none"> • Reading Eggs (Prep to grade 2 only) • SeeSaw 	\$ 15.00 \$ 6.00
<p><i>STEM</i></p> <ul style="list-style-type: none"> • STEM equipment and devices – Robotics, Lego Education, building materials 	\$ 10.00
<p><i>Printing and photocopying of worksheets and learning materials</i></p>	\$ 10.00
Other Contributions - for non-curriculum items and activities	Amount per child
<ul style="list-style-type: none"> • Technology fund - A contribution to support our iPad and technology program • ****does not include iPads for the 1:1 BYOD in grades 5/6. Information regarding this program will be sent home in the coming weeks. 	\$10.00
Tax deductible contributions	
<p>Building fund - A tax-deductible contribution to maintain our buildings to a safe and attractive standard.</p>	\$25.00
Total Amount per child grade Prep- 2	\$ 126.00
Total Amount per child grade 3-6	\$ 111.00

CURRICULUM CONTRIBUTIONS

Please note these total amounts have been included in the total payments table on page 5.



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INSTRUCTIONS FOR ORDERING PACKS ONLINE

1. Go to www.kookaburra.com.au/login (you do not need to register)
2. Enter User Name: **KISME002** (The first 5 characters are letters and the last 3 characters are numbers)
Enter Password: **Student9**
3. Select Student Packs.
4. Select your student's 2022 Year Level.
5. Add the quantity next to products required by your child, in the "Quantity" box.
6. Once you have added all items required, click "Add selected items to cart".
7. If you have another child to shop for, select their 2022 year level from the drop down and add their items to your cart.
8. When you've finished shopping for your child/ren, click on the cart icon in the header to go to the cart and complete your order.
9. Review your cart, then click "Continue to Checkout".
10. Select a Delivery Method from the drop-down and complete your delivery details.
Note: Please ensure someone will be available to receive the goods at time of delivery. All home deliveries require a signature, unless you have provided an Authority to Leave (ATL). Please be advised that once an ATL has been provided, Kookaburra can only guarantee delivery and quality up to the point that the track and trace advises us that the goods were left for you in the place indicated on your ATL. Complete your child/rens names under "Student Information".
11. Add your phone number.
12. Click "Continue to Payment".
13. Select your payment method and click "Process Payment".
14. You will be emailed an order confirmation.

Your order has now been placed with Kookaburra. If you have any queries, please contact our Customer Experience Team support@kookaburra.com.au

PLEASE NOTE:

Home Delivery

Orders placed by 5pm: Friday 10th December 2021

Will be delivered by: Friday 21st January 2022

Orders received after 5pm: Friday 10th December 2021

- Will still be accepted.
- May not be delivered before the start of Term 1 2022 due to ongoing COVID related delivery delays.
- Associated fees and charges of \$10 will apply.

All orders are Firm Sale (i.e. non-returnable).



Phone: 1300 766 997 Fax: 1300 768 997
www.kookaburra.com.au



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EDUCATIONAL ITEMS FOR STUDENTS TO OWN (formally known as Book Packs)

Please find attached a list of items (page 7) that the school recommends for each individual student. Items can be purchased as a pack from Kookaburra Educational Resources for your child to individually own and use. This link can be posted into your browser or click here to follow the link to purchase your items: www.kookaburra.com.au/login

Follow the instructions on the next page to order.

To avoid a late fee and to ensure you receive your pack prior to the commencement of Term 1, please place your order online by 10th December.

****Orders must be placed by Friday 10th December 2021 to guarantee delivery prior to Term 1****

EXTRA CURRICULAR ITEMS AND ACTIVITIES

Kismet Park Primary School offers a range of items and activities that strengthens your child's experience at school. These are provided on a user-pays basis. Examples include:

- Excursions and Incursions
- Camps
- Swimming events and programs
- Interschool Sports
- Year 6 Jacket
- Kismet Park Yearbook
- Wakkakirri (annual performing arts event)
- Instrumental Music Program (PMI)
- PCA fundraising events
- JSC fundraising events

The costs for Extra-Curricular Items and Activities will be advised throughout the year as they arise. Please check Compass and the school newsletter for these details.

Financial Support for Families

Kismet Park Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund for eligible students to attend camps, sports and excursions
- Individual Payment Plans

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements contact our Business Manager Vanessa Leetch ☎9744 4566
✉ kismet.park.ps@education.vic.gov.au



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Total payment contributions PER STUDENT (excluding a book pack) as specified below are:

Category	Prep – 2	3 - 6
Curriculum Contributions	\$101.00	\$86.00
Other Contributions (Building Fund)	\$25.00	\$25.00
Total	\$126.00	\$111.00

NOTE: These above amounts do not include Educational Items formally known as Book Packs. Please follow the instructions outlined above and order your Educational Items online through Kookaburra Educational Resources. A full list of items can be found on page 7.

Payment methods

Parent contributions towards the requested payments is essential to maintain the quality of education that we provide at Kismet Park Primary School.

Payments can be made via

- QKR!
- Cash
- Eftpos
- Direct Deposit into School Account (BSB 063 548 Account 0080 0306) please include your child's name in the description.

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.