



# KISMET PARK PRIMARY SCHOOL



## PREP ENROLMENT INFORMATION

*Building the Foundations for Success and Happiness*

# WELCOME TO KISMET PARK PRIMARY SCHOOL

A very warm welcome to Kismet Park Primary School. Our school is situated in the leafy green area of the Gum Tree Hills estate in an established part of Sunbury and I am privileged to be serving this vibrant community.

We are proud of the strong reputation our school maintains within our local area. We are renowned for offering high quality programs within a warm and welcoming community. Our highly skilled staff provide a safe, secure and engaging learning environment. We are a school that supports collaboration with a focus on continuous improvement and places **students at the centre** of all that we do.

Our school operates on shared beliefs and understandings of:

- All children can learn and achieve to high levels given the right time and support
- Shared responsibility for continuous improvement
- Differentiation through personalised learning, goal setting, conferences and feedback improves student capacity for learning and engagement
- High expectations for all in our learning community
- Principal as lead learner.

These beliefs and understandings are underpinned by a culture of high trust and respect.



Learning and Teaching at our school is grounded in research. Professional learning for staff is intentional, ongoing and reflective of the school's strategic plan. Teachers work within the framework of a Professional Learning Community and refer to data to make decisions for the next level of learning. Strong Literacy and Numeracy practices underpinned by structured Inquiry and access to technologies ensures that learning for our students is engaging, relevant and significant. We believe that high academic achievement holds equal weight to nurturing student wellbeing. We instil respect and an inclusive culture through supporting our students to adopt restorative practices to improve relationships.

Our students are encouraged to accept challenges in their learning through a positive, caring, and safe environment in which curiosity, problem solving and creativity are fostered.

Together with our staff, I look forward to meeting you and your child and serving to ensure that your child's primary school journey is filled with success and happiness.

Warmest Regards,

Kathy



## SCHOOL VISION

Our school's vision is to provide a comprehensive program that supports and develops each student's academic, emotional, physical, social and cultural needs in a positive, calm and supportive environment. Students are empowered to take ownership of their learning through actively monitoring their own improvement. We work to establish strong home – school connections.

We prioritise developing skills and building capacity in Literacy and Numeracy in order to ensure that each child has every opportunity to achieve their greatest potential. We aim to stimulate curiosity about the world around, using technology to bring education to life with an engaging and interactive curriculum. Sitting at the centre of our work, we believe in high expectations in all students.

We aim to *"Build the Foundations for Success and Happiness"* so our students can be responsible, informed citizens who make a positive contribution to our society.

## SCHOOL VALUES

### Be Respectful

In class, the playground and in the community, we teach students the concept of 'Being Respectful'. At all times students are encouraged and taught to listen to each other, the teacher, encourage their peers and use their manners.

### Be Safe

In class, the playground and in the community we teach students the concept of 'Being Safe'. At all times students are encouraged to be careful out on the playground, show care within the classroom or gallery areas and move in an appropriate way. Students are encouraged to show or assist others in being safe.

### Be Responsible

In class, the playground and in the community, we teach students the concept of 'Being Responsible'. At all times, students are encouraged and taught to be accountable for their actions and to think about how their actions affect others. Students are encouraged to take care of their environment and be kind to each other. We aim to support students so that they can make good choices independently and take responsibility for their actions.

### Be a Learner

In class, the playground and in the community we teach students to 'Be Learners'. At all times students are encouraged to strive for personal excellence in all areas of the curriculum.

# GENERAL INFORMATION

<b>Principal:</b>	Kathy Cvitkovic
<b>Assistant Principal:</b>	Ciara Stewart (Wellbeing) Louisa Beckenham (Teaching and Learning)
<b>Officer Administrators</b>	Kylie Carter (Business Manager) Deb Wight (Administration) Simone King (Administration)
<b>First Aid Coordinator</b>	Davina Rowell
<b>Student Wellbeing</b>	Nicky Gallus
<b>Office Hours</b>	Monday – Thursday 8:30am-4:30pm, Friday 8:00am-4:00pm

## School Hours

From 8:35am	Playground supervision
8:45am	Children welcomed into classrooms
8:55am	Learning and teaching begins
11:00am	Morning recess (students play outside)
1:15pm	Lunch eating time in classrooms
1:30pm	Lunch play outside
3:15pm	Students dismissed
3:30pm	Playground supervision concludes

## 2024 Term Dates

<b>TERM 1</b>	Monday 29th January (students start 30 January)	Thursday 28 March
<b>TERM 2</b>	Monday 15 <sup>th</sup> April	Friday 28 <sup>rd</sup> June
<b>TERM 3</b>	Tuesday 15 <sup>th</sup> July	Friday 20 <sup>th</sup> September
<b>TERM 4</b>	Monday 7 <sup>th</sup> October	Friday 20 <sup>th</sup> December

All Victorian Primary Schools are required to assess students on entry to Prep. Parents will be notified in advance of their child's assessment time. Students will spend 1 hour in the classroom with the teacher completing the Online English Prep Assessment and the Numeracy Online Interview. Information gathered during these assessments will be used to gain an understanding of each child's stage of development in Literacy and Numeracy and allow the teacher to begin planning an inclusive curriculum.

In 2024, Prep students will commence full time school on Tuesday 6<sup>th</sup> of February. This allows teachers to complete the Prep Entry Assessments during the first 5 days of school from Tuesday 30<sup>th</sup> January to Monday 5<sup>th</sup> February.

# COMMUNICATION WITH SCHOOL

FORM OF COMMUNICATION	PURPOSE
<b>Telephone</b> (9744 4566)	<ul style="list-style-type: none"> <li>- General information</li> <li>- Sick bay</li> </ul>
<b>Email</b> <b>kismet.park.ps@education.vic.gov.au</b>	<ul style="list-style-type: none"> <li>- Parent/staff Communication</li> <li>- Parent feedback</li> </ul>
<b>Compass</b> Download the compass App or use via a web browser - <b>schools.compass.education</b>	<ul style="list-style-type: none"> <li>- Attendance</li> <li>- Book parent/teacher conferences</li> <li>- Approve and pay for excursions/incursions</li> <li>- School announcements/news/updates</li> <li>- Electronic copy of your child's report</li> <li>- School calendar</li> <li>- First Aid chronicles</li> <li>- Link to school newsletter</li> </ul>
<b>Seesaw</b> QR Code and login provided at beginning of each year	<ul style="list-style-type: none"> <li>- Communicating with teacher</li> <li>- Class announcements</li> <li>- Student work display</li> </ul>
<b>Facebook</b> <b><a href="https://www.facebook.com/kismetparkps/">https://www.facebook.com/kismetparkps/</a></b>	<ul style="list-style-type: none"> <li>- School announcements</li> <li>- Upcoming events</li> <li>- Important date reminders</li> </ul>
<b>Website</b> <b><a href="http://www.kismetparkps.vic.edu.au">www.kismetparkps.vic.edu.au</a></b>	<ul style="list-style-type: none"> <li>- School Policies</li> <li>- Parent information</li> <li>- School profile</li> <li>- Virtual tour</li> <li>- Link to school newsletter</li> </ul>
<b>Face to Face</b>	<ul style="list-style-type: none"> <li>- Parent/teacher conferences</li> <li>- Student support group meetings</li> </ul>
<b>Hard Copy Notes</b>	<ul style="list-style-type: none"> <li>- Permission slips</li> <li>- Reminder notices</li> </ul>
<b>SMS</b>	<ul style="list-style-type: none"> <li>- Student absences</li> <li>- Unable to make phone contact</li> <li>- First aid updates</li> <li>- Emergency notifications</li> </ul>

# TEACHING AND LEARNING IN PREP

In the classroom we foster a safe and happy environment where your child will be valued, praised and encouraged to take risks and 'have-a-go'.

The first year of school is designed to provide the foundation that each student needs for later success in schooling. Our Prep classrooms are friendly, learning environments where students learn through investigation and play, about themselves and other people and their world. The Prep program is planned to cater for each student's interests and needs. It aims to foster the development of certain abilities, attitudes and skills, which will assist in his/her educational development.

***Students in Prep will have the opportunity to participate in:***

- indoor and outdoor play
- focused learning opportunities
- routines and transitions
- literacy activities
- numeracy activities
- music and games
- using technology
- art & craft
- grade 6 buddy program
- learning a Language Other Than English (Japanese)
- Performing Arts, Visual Arts and Physical Education



***The learning experiences Kismet Park provides for preps in their first year of school will encourage your child to:***

- take on responsibilities
- become more independent
- respect other people
- co-operate with others
- make sensible choices about health and safety
- develop their physical skills
- learn about their environment
- develop their oral and written language skills
- develop early mathematical understandings
- learn how to be thinkers and problem solvers
- use their imagination and creativity
- develop their early literacy understandings
- develop a **LOVE FOR LEARNING**
- build the foundations for happiness and success.



# PREPARING YOUR CHILD FOR SCHOOL

At Kismet Park we strive to achieve a smooth, positive transition from Kindergarten to Primary School. Our Kinder – Prep Transition which we call ‘**Get Set for Prep!**’ commences with orientation sessions in November/December in the year before your child starts school.

## The Year Before

Starting school is an exciting time for students and families. It can be a big step, particularly for those starting prep. The year before starting prep here are some things that can help the transition and ease any stress you or your child may be feeling. These include:

- asking what they think about starting school
- encouraging your child to ask questions about going to school
- encouraging your child to do things on their own. This could be dressing, going to the toilet, washing their hands, unwrapping their food and opening and closing their drink bottle and lunchbox
- talking to friends and other family members about what school is like.

## Over the Christmas Holidays

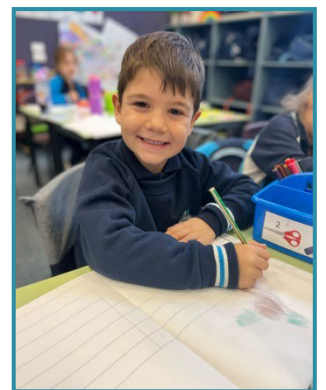
As the year comes to an end and it gets closer to the school year here are some things that can make the transition much easier for your child and everyone involved. These include:

- showing your child where the school is and talk about how you will get there
- if possible, arrange play dates with other families whose children will be going to Kismet Park PS
- practice the things your child will need to do to get ready for school (putting things in their bags, wearing a hat)
- being positive about starting school and enjoying your child’s excitement
- teaching your child to use shared communal toilets
- teaching your child to take his/her jumper off by themselves
- establish a positive sleep routine.

## The First day of School

As the holidays come to an end and Term 1 approaches, here are some handy things you can do for your child to make the first day of school as easy as possible;

- make sure your child knows who will take them to school and pick them up on the first day
- help your child organise their clothes, hat, shoes and socks the night before
- help your child pack their school bag with a piece of fruit, a snack, lunch, a drink and a school hat
- place a spare pair of underpants and a change of clothes in a plastic bag. Let your child know these clothes are in their bag in case of any accidents at school.
- put sunscreen on your child in the morning if it’s needed
- show your child where you will meet them at the end of the school day
- talking to your child about their day
- expect a very tired child at the end of the day!



# THE FIRST DAY OF PREP

The first day of prep is so exciting. Please see below of things to be mindful of so that the transition to school is smooth.

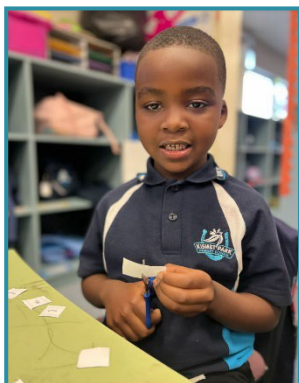
Your child's teacher will be busy settling the Preps in on this first morning, so we would appreciate your cooperation by:

- Arriving at your assigned time.
- Introducing yourself to the classroom teacher.
- Assisting your child with their name tag (usually close to the door).
- Helping your child to locate their name and space for their school bag.
- Assisting your child with unpacking their play lunch, library bag, chair bag and art smock.
- Finding your child's locker tub and placing these articles in it.
- Assisting your child to select an activity set out by the teacher.
- Reassuring your child that this is exciting and pointing out other prep students your child may know already.
- When your child is settled, say goodbye and slip away quietly. Please try to make the separation as calm and positive as possible.

## WHAT TO BRING ON THE FIRST DAY

Getting overwhelmed with Facebook posts, Instagram feeds and other information out there about what to pack on the first day of school is very common. For this reason, we have made a list to help first time parents out. The list below is a suggested list that our prep teachers have found useful over the years.

- ☐ Lunch Box/bag with a snack (recess), piece of fruit (cut or whole) and lunch.
- ☐ Labelled Plastic Water bottle
- ☐ School bag (KPPS bag or a backpack of your own with a novelty key ring for easy recognition)
- ☐ Labelled Wide Brim School hat
- ☐ Labelled Art Smock (for messy art activities)
- ☐ Library Bag (without a library bag, students cannot take books home from our school library)
- ☐ Blue communication Bag (for notices, take home books and other personal communication)
- ☐ Change of clothes in a plastic bag (you will be surprised how often students need this)



# LEARNING AT HOME – WHAT WE CAN DO TO SUPPORT YOUR CHILD AT HOME

## Take Home Reading Books

Our Take Home Reading program begins in Term One, day one. Students will be taught the correct way to hold a book, how to correctly point to words as they 'read' and identify components of a book such as the front cover, title, title page, print and illustrations. The Take Home Book Reading Program fosters a positive relationship with reading both at home and at school. Take Home books are to be taken care of and returned to the classroom library baskets each week.



## High Frequency Words Lists

Your child will receive High Frequency Words Lists early in Term 1 to further develop their recognition of high frequency words. It is highly recommended that families dedicate time to reading these words each night for 5 minutes as part of a nightly routine. Teachers will assess student's recognition of these words and progress them through each coloured level as they know them automatically.

## Reading Eggs

We encourage students to 'play' Reading Eggs (including Fast Phonics) and Mathletics as part of their learning at home as well as at school. All families in Prep-2 pay for a yearly subscription as part of their book pack.



## SMART spelling words

Your child is learning phonemes (the sounds letters and groups of letters can make) from their first week of school. We follow a systematic program called SMART spelling to ensure our students are learning how to read and spell words using a variety of strategies. Your child will receive a Spelling Words workbook early in Term 1 to further develop their ability to read and recognise phonemes. Information regarding this will be sent to families early in Term 1.

## LUNCH AND SNACKS



Students get allocated times to eat the food in their lunchboxes. All classrooms allow for 'Fruit Snack' time in the morning which is usually at 10am. We encourage students to eat raw fruit and vegetables as their fruit snack to promote healthy eating, just as they would in kinder. We highly recommend fruit snack be cut and placed into a separate container to their lunchbox or 'bento box'. Teachers will ask for all fruit snacks to be placed on tables as part of the morning routine in soft start. Unfortunately, storing their fruit in 'bento boxes' or other alike lunch boxes causes

disruption to learning time and our classroom tables are not large enough to hold all learning items as well as large lunch boxes.

Just 11am, Prep teachers allow time for students to eat their morning tea snack (recess food) in their classrooms. All uneaten snack foods are taken out to the picnic tables near classrooms or placed back into their school bags. As students become more independent throughout primary school, the eating time for morning tea is reduced and learning time is maximised.

All students at Kismet are given 15 minutes each day to eat their lunch. This is an allocated time between 1:15pm- 1:30pm. This is enough time to eat what has been packed. We discourage students taking their lunchboxes outside during play time as this is when lunchboxes go missing.

## CANTEEN

At Kismet Park we call our canteen 'Kismet Kitchen'. Lunch orders are available from Monday-Friday. Lunch orders can be made the traditional way, where students write their order on a brown paper bag or reusable sealable bag and place their order in the classroom basket before 8:55am. Alternatively, you can place your child's order via the Qkr! app. Please note that online orders must be placed prior to 8:40am to allow for processing.

We are always looking for volunteers to help in the canteen. If you are interested, please contact the school office at the beginning of the year.

### Ordering lunch orders using the Qkr! App

Qkr! by MasterCard can be downloaded free from Apple's app store for iPhones (iPads should download the iPhone app) or from Google Play for Android phones and tablets. After downloading the app and registering, simply scan the QR code or type **KISPPS** in the magnifying glass. The app will recognise you as part of Kismet Park Primary and you will be ready to order.



### Over the Counter Sales

Students can purchase snacks over the counter during recess and lunch from Monday – Friday. These are cash sales only. All money kept at school by students is their responsibility.

# SCHOOL UNIFORM

We believe our uniform promotes a positive, community focused image of our school. All students are expected to wear the blue and teal based Kismet Park uniform to promote a positive, community focused image of the school.



**Hats** In line with the Sun Smart Policy all students will be required to wear a wide brimmed school hat when outside from '1<sup>st</sup> September to the 30<sup>th</sup> April' or 'whenever UV levels reach three or more'. Children will be encouraged to wear clear, non-zinc type sunscreen during Sun Smart periods.

**Jewellery** Stud earrings and sleepers (worn in the ears only), plus watches, are the only acceptable jewellery. Other facial jewellery is not permitted.

**Shoes** For safety reasons students must wear flat soled closed shoes or 'runners'. Thongs, opened toe sandals or any form of 'high heels' must not be worn. In cases where suitable footwear is not available the student may be excluded from activities where safety is compromised.

**Bags** Although not compulsory, students are encouraged to use the school's Kismet Park backpack.

## Uniform Shop

Our uniforms are supplied by Primary School Wear (PSW). Purchases can be made on line or at PSW's Sunbury store located at 106-126 Gap Road Sunbury.



Your School Uniform is available at PSW Sunbury  
Unit 6, 106-126 Gap Road  
Sunbury VIC 3429  
Shop online at [www.psw.com.au](http://www.psw.com.au)

Trading Hours  
(Effective 14th Mar 2016)  
Wed to Fri: 10:00am - 4:00pm  
Sat: 10:00am - 1:00pm  
\*Store hours subject to change

## No Hat, No Play!

In line with the Sun Smart Policy all students will be required to wear a wide brimmed school hat when outside from **1<sup>st</sup> September to the 30<sup>th</sup> April** or 'whenever UV levels reach three or more'. Children are also encouraged to wear clear, non-zinc type sunscreen during Sun Smart periods.



# BEFORE AND AFTER SCHOOL CARE

Our school has partnered with an independent provider called TheirCare to provide exceptional Outside School Hours Care services for our school community. TheirCare provides a stimulating and safe environment for all children. During sessions, children develop life-skills, friendships, confidence and creativity through play-based programs.

The program is available for all children at Kismet Park Primary School from 6:30am until 8:45am in the morning and from 3:15pm until 6:30pm each school day. During School Holidays & Pupil Free Days the service will operate from 6:30am until 6:30pm.

Families wishing to use this service can visit the TheirCare website: [www.theircare.com.au](http://www.theircare.com.au) or contact TheirCare Support Team on **1300 072 410**.



## About the program

TheirCare provides adventurous and stimulating Before, After, and School Holiday Care Programs in a safe environment for all children. During sessions children develop life skills, friendships, confidence and creativity through play.

Kismet Park Primary School has partnered with TheirCare to provide this service to your school which includes quality care, booking flexibility, amazing programming for your children and commitment to deliver on our promise to your school community.

Operation Times	Monday-Friday	Fees*	Out of Pocket	Average^
Before School Care	6:30am – 8:45am	\$24.00	\$3.66 - \$24.00	\$4.88
After School Care	3:15pm – 6:30pm	\$27.90	\$4.19 - \$27.90	\$5.58
Pupil Free Day	6:30am – 6:00pm	\$89.50	\$13.43 - \$89.50	\$17.90
Holiday Program	6:30am – 6:00pm	\$89.50	\$13.43 - \$89.50	\$17.90
Late Booking	Within 48 hours	\$5.00		
Cancellation Fee	Same Day	Full Fee		

**Service Phone Number: 0455 778 897**

Your service coordinator will be available during session times. TheirCare support is available during office hours if required on 1300 072 410

### How to Enrol

Visit TheirCare website: [www.theircare.com.au](http://www.theircare.com.au) and click on 'Book Now' in the top right hand corner to register your child's details.

\*Standard fees excluding incursion / excursion costs

^Based on ABS published average family income for the suburb the school is located

# MEDICAL INFORMATION

## First Aid

Kismet Park Primary School has a First Aid Coordinator who is on site 5 days per week. As part of Kismet Park's commitment to meeting the needs of our students, Kismet Park Primary has a suite of First Aid policies that are followed.

## Health Care Needs

The Health Care Needs policy ensures that Kismet Park Primary School provides appropriate support to students with health care needs. It explains to Kismet Park Primary School parents, carers, staff and students the processes and procedures in place to support students with health care needs at school.

## Administration of medication

The Administration of medication policy explains to parents/carers, students and staff the processes Kismet Park Primary School will follow to safely manage the provision of medication to students while at school or school activities, including camps and excursions.

If a student requires medication, Kismet Park Primary School encourages parents to arrange for the medication to be taken outside of school hours. However, Kismet Park Primary School understands that students may need to take medication at school or during school activities. To support students to do so safely, Kismet Park Primary School will follow the procedures set out in this policy.

In most cases, parents/carers should arrange for written advice about required medications to be provided in a Medication Authority Form.

For most students, Kismet Park Primary School will store student medication at the sick bay (unless otherwise approved by Kismet Management). We do not permit students to carry medications on their person or within their school bags. Exceptions to this may be applied in certain circumstances.

## Anaphylaxis

The Anaphylaxis policy explains to Kismet Park Primary School parents, carers, staff and students the processes and procedures in place to support students diagnosed as being at risk of suffering from anaphylaxis. This policy also ensures that Kismet Park Primary School is compliant with Ministerial Order 706 and the Department's guidelines for anaphylaxis management.

## Asthma

With over 100 students currently diagnosed with Asthma at Kismet Park Primary School, the Asthma policy is in place to ensure that our school appropriately supports students diagnosed with asthma.

# THE PRIMARY SCHOOL NURSING PROGRAM

The Primary School Nursing Program is a service offered by the Department of Education and Training to all children attending primary schools. The aim of the program is to provide all Victorian students the opportunity to have a health assessment in their first year of primary school. You will be given the School Entrant Health Questionnaire to complete sometime during the first year.

In completing the School Entrant Health Questionnaire, you will be asked to provide information about your child's health history and any concerns you may have about your child's development. With your consent this information will assist the nurse to undertake a health assessment of your Prep child and to provide you with follow-up information and advice if needed.

## ATTENDANCE AND BEING LATE TO SCHOOL

Children achieve better when they attend school all day, every day. If your child is absent from school, it is essential that you notify us by letter, telephone or in person regarding such absence. The only acceptable reason for a student's absence is illness. Please do not permit your child to be absent for other reasons. An SMS message will be sent for any unexplained absences each morning. Late arrival - Students who arrive at school after 8.50am must report to the office to sign in and receive a Late Pass to take to the teacher. Early departure - If you need to collect your child during the day, please report to the school office, not the classroom. Your child will be paged and you will be required to sign him/her out. This is a security measure to ensure the safety of your child.

Just a little bit late doesn't seem much but...



Going to school every day is the single most important part of your child's education. Students learn new things at school every day - missing school puts them behind.

He/She is only missing just	That equals...	Which is ...	And over 13 years of schooling that's ...
10 minutes per day	50 minutes per week	Nearly 1.5 weeks per year	Nearly <u>Half a year</u>
20 minutes per day	1 hour 40 minutes per week	Nearly 2.5 weeks per year	Nearly <u>1 year</u>
Half an hour per day	Half a day per week	4 Weeks per Year	Nearly <u>1 and a Half years.</u>
1 hour per day	1 day per week	8 Weeks per Year	Nearly <u>2 and a Half years.</u>

He/She is only missing...

If your child misses ...	That equals ...	Which is ...	And over 13 years of schooling that's ...	Which means the best your child might perform is ...
1 day per fortnight	20 days per year	4 weeks per year	Nearly 1.5 years	Equal to finishing in grade 11
1 day per week	40 days per year	8 weeks per year	Over 2.5 years	Equal to finishing in grade 10
2 days per week	80 days per year	16 weeks per year	Over 5 years	Equal to finishing in grade 7
3 day per week	120 days per year	24 weeks per year	Nearly 8 years	Equal to finishing in grade 4

# OUR SPECIALIST PROGRAMS

## Health and Physical Education (PE)

At Kismet Park we view Health and Physical Education as an extremely valuable program, ensuring our students have a healthy mind and healthy body. Preps will participate in a 1 hour scheduled session of PE each week where we maximise the use of our school gymnasium and community oval. All students are encouraged to actively participate in our Health and Physical Education program.

As PE requires physical movement, it is recommended that all students wear appropriate footwear (runners) and clothing (leggings, shorts, trackpants). Students are also asked to bring a drink bottle filled with water only to all classes.

## Visual Arts

Our Visual Arts programs embraces creativity and risk taking. In our Visual Arts program students gain experience using a wide range of art and craft materials. The lessons are designed for Preps to explore textures and colours that often involve wet and sticky activities. In the arts program we encourage a shared responsibility for cleaning paint brushes, palettes and pots, transferring artwork from tables to drying racks and washing their hands at the water trough in the Art room.



## Performing Arts

Our Preps participate in a scheduled weekly specialist Performing Arts lesson where they will be exposed to music through rhyme, song, dance and movement as well as explore and use a variety of percussion instruments to accompany different pieces of music to develop a sense of rhythm. Every alternate year the school participates in a Whole School Production, which is extremely popular amongst all students and our community. Students practice their act in the performance over several weeks and try on costumes to ensure they get the full experience of performing in front of a large audience.

## Japanese

Research shows that learning a second language boosts problem-solving, critical-thinking, and listening skills, in addition to improving memory, concentration, and the ability to multitask. At Kismet Park the students from prep to grade 6 learn Japanese for 1 hour a week. We provide a comprehensive, engaging and fun way for all students to learn Japanese.



# STUDENT WELLBEING

At Kismet Park we have long recognised the importance of healthy minds for students to accept the daily social and learning challenges in a positive and constructive manner. This is demonstrated through our commitment to the School Wide Positive Behaviours Support (SWPBS) whole school program, Resilience, Rights and Respectful Relationship (teaching for social and emotional learning otherwise known as the RRRRs- The 4Rs).

To further enhance Student Engagement & Wellbeing, we strive to:

- Build a positive school community.
- Cater for the social and emotional learning for all students.
- Work alongside parents/ guardians and carers.
- Support and assist students with mental health challenges.

## School Wide Positive Behaviours

SWPB is a whole school approach which aims to create an environment which encourages effective learning through the development of a positive, calm and welcoming atmosphere. We promote positive feedback to students and model and encourage all students to behave appropriately. Learning appropriate social skills is equally as valuable as teaching and learning how to read or complete maths.

As part of our School Wide Positive Behaviour Program, we implement a Student Support Space (SSS) to respond to inappropriate behaviour actively and promptly and to promote the high expectations we have at Kismet Park. The Student Supports Space is consistent with our current philosophy of restorative practice which asserts that nothing worthwhile can be achieved outside the concept of respectful, quality relationships and reflective processes.

## Buddies – Prep and Year 6

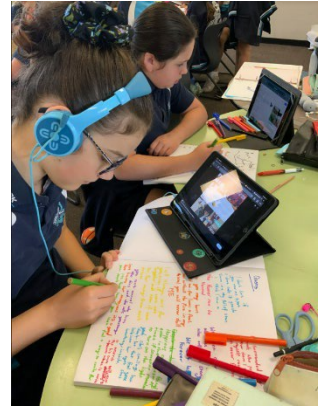
Research shows that a formalised buddy system teaches, and gives children the opportunity to practise the important values of respect, care, valuing difference, responsibility, friendship and including others. Through looking after and caring for smaller, younger children who are in the first year of school, older children learn the skills associated with empathy and compassion through activities in the classroom and in the playground. Teaching pro-social values and skills can also contribute to the development of resilience, a protective factor for children if they experience hardship or loss.



## DIGITAL TECHNOLOGIES

We understand that technology forms a vital part of a high quality, fully rounded education in the 21st century. Young people are now using mobile technology to assist them in life and learning. We believe students must be able to access digital information, tools and resources from anywhere, any time and in ways that lead to a deeper engagement and understanding of their learning across the curriculum.

The prep – grade 2 students enjoy full access to a classroom set of shared iPads, while our Years 3 and 4 students begin to further develop their ICT skills through the use of notebooks. In Years 5 and 6, the students are fully immersed in ICT with a 1:1 iPad BYOD program.



## CLASSROOM PARENT VOLUNTEERS

Once the students settle into their new daily routine we will be asking for classroom parent volunteers. If this is something that interests you, keep an eye out for a Compass notification in mid Term 1.

At Kismet Park we require all parent volunteers to participate in a Parent Education Induction Program prior to beginning working in classrooms. All volunteers involved in child related work must have a valid and up to date Working with Children Check. Application forms can be obtained from Australia Post or online.

## PARENTS AND COMMUNITY ASSOCIATION (PCA)

We have a dedicated team of parents and staff who organise events to raise money for the school and to bring our community together to celebrate our common bond. We welcome anyone who would like to join the PCA. Meetings are usually conducted once a month on days/nights determined by the committee. Our PCA also has a FETE committee who run our bi-annual school fete.

### Aims and Objectives

Working in cooperation with the Principal and School Council, the Association's aims and objectives are to:

- contribute to the wellbeing of the school community
- encourage the participation of all parents in the life of the school and the education of their children
- provide opportunities for parents to get to know each other and to be informed about their child's school
- provide opportunities for parents to extend their understanding of school operations, and general education policy
- contribute to proposals on school policy and other educational issues (as identified or discussed with the Principal or School Council)
- raise funds for the benefit of the school.

The election of our Executive Committee is held at our Annual General Meeting held on the second Tuesday in November each year. All members of the community are encouraged to contribute to the great work of this dedicated group.

Please contact the office on 9744 4566 if you would like to find out more about our PCA.

# SCHOOL COUNCIL

## Meetings

Our School Council meets on the third Monday of each month. Please call the office on 9744 4566 if you are interested in joining us to help make our school the best we can be for our students and community.

## Functions of a School Council

The functions of a school council are outlined in the Education and Training Reform Act 2006 and include:

- establishing the broad direction and vision of the school within the school's community
- participating in the development and monitoring of the school strategic plan
- approving the annual budget and monitoring expenditure
- developing, reviewing and updating school policies
- raising funds for school-related purposes
- maintaining the school's grounds and facilities
- entering into contracts (such as for cleaning or construction work)
- reporting annually to the school community and to the Department
- creating interest in the school in the wider community
- informing itself of and taking into account the views of the community
- regulating and facilitating the after-hours use of school premises and grounds

School Council are keen to hear your suggestions for our school. If you have any thoughts you would like to share or would like to know more about School Council please email us at [kismet.park.ps@education.vic.gov.au](mailto:kismet.park.ps@education.vic.gov.au) and type School Council in the subject box.

